

Ferradermis Thank You Note Writing Guide

Thanking family members, donors, and sponsors is VERY important. Below is an example of how to write a thank you note for our amazing community supporters.

Write in pen

When completely done, hand in to Ms. Masbruch with its envelope and fill out the [Thank You Notes Form](#).

Dear **Company/Business/Family**,

Add the name of who is being addressed

Thank you for **donating food** to our robotics team. This greatly helped our team by **keeping us fed during our long work days. I specifically liked the hot dogs.** Thank you for your support of our team.

List what they donated, and how it helped the team

This is my **third year** on Ferradermis and I work with the **Administrative sub-team on outreach activities in our community.**

Include how many years you've been with the team and what you do

Thank you for your donation and support,
Rosie Aschenbrener, Team Lead
Ferradermis

Sign with your name and title, if applicable

534 S Elizabeth Street
Whitewater, WI 53190

**STAMP
HERE**

Company/Family/First and Last Name
(If applicable, c/o First and Last Name)
Address
City, State ZIP